

**5<sup>th</sup> SEMESTER  
GENERIC ELECTIVE (GE)  
PUBLIC ADMINISTRATION**

**PA516G: INTRODUCING PUBLIC ADMINISTRATION**

**6 CREDITS**

**1. Introducing Public Administration**

- a) Meaning, scope and significance of Public Administration
- b) Evolution of the discipline and its present status
- c) New Public Administration
- d) Good Governance: Concept and application.

**2) Administrative Thought:**

- a) Classical Theory
- b) Weber's bureaucratic model
- c) Human Relations School (Elton Mayo).

**3) Organisation**

Definition - Principles of Organization: Hierarchy, Span of Control, Unity of Command, Delegation - Line-Staff and Auxiliary Agencies

**4) Development Dynamics:**

- a) Concept of development
- b) Bureaucracy and development
- c) Strong state versus the market debate
- d) Impact of liberalization on administration in developing countries.

**5) Administrative ethics.**

**BOOKS RECOMMENDED:**

- 1. *Avasti and Maheswari, Public Administration (Agra : Lakshmi Narain, 1998)*
- 2. *Mohit Bahattacharya, New Horizons of Public Administration, 2002'f Jawahar Publications, New Delhi.*
- 3. *Shriram Maheswari, Administrative Theory : An Introduction (New Delhi : Macmillan India Ltd., 1998)*
- 4. *Prasad, L.M., Organisational Theory and Behaviour.*
- 5. *Harmon, M.M. and Mayer, R.T, Organisational Theory for Public Administration*
- 6. *Agarwal, R.D., Organisation and Management.*
- 7. *White L.D., Introduction to the Study of Public Administration.*