



# Govt. Degree College Baramulla

## Annual Quality Assurance Report (AQAR) of IQAC 2010-2011





<b>Name of the Institution</b>	<b>Govt. Degree College Boys Baramulla</b>
<b>Institution Address</b>	Khawja Bagh Baramulla Jammu & Kashmir pin- 193103
<b>Name Head of the Institution</b>	Prof. Aijaz Hussain
<b>Website and contact details</b>	
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<b>IQAC Details</b>	
<b>Name of the IQAC Co-ordinator</b>	Mr. Zafar S. Khan
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<b>NAAC LOI Track ID</b>	<b>JKCOGN11691</b>
<b>NAAC Executive Committee No.&amp; Date:</b>	<i>(EC/33/260; dated 16-09-2004.</i>
<b>Accreditation Details</b>	
<b>Accredited by NAAC in 2005 with Grade B++ for 5 years</b>	
<b>Date of Establishment of IQAC:</b>	<b>05/03/2006</b>
<b>AQAR for the year</b>	<b>:2010-11</b>
<b>Institutional Status</b>	
<b>1. College Affiliated to</b>	<b>: University of Kashmir</b>
<b>2. Type of Institution</b>	<b>: Co-education</b>
<b>3. Financial Status</b>	<b>: State Funding + Grant-in-aid (UGC 2(f)&amp;12B)</b>
<b>4. Faculty/Programme</b>	
	Arts
	Science
	Commerce
	Management
	Mass Communication and Journalism



### **IQAC Composition**

**1. Chairperson:**

Dr. Nazir Ahmad Sheikh

**2. Co-ordinator:**

Mr. Zafar S. Khan Assistant Professor

**3. Teaching Staff members**

Mr. Manjeet Bir Singh.

Prof. H.S. Bali

Prof. Sadaat Hussain Kar

Prof. Shuja Hussain

Dr. ShabanaArjumand

Prof. RabiaRasool

Prof. JaleelAhsan.

**5. Administrative staff member**

Mr. Ab. Aziz Dhobi -Section Officer

Mr. Farooq Ahmad Dar- Head Assistant

**The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year.**

Calendar of Activities for the year 2009-10 was framed in February 2009 in the joint meeting of the IQAC, Course Coordination Committee and Advisory Committee with the Principal as Chairperson. The issues and challenges were threadbare discussed and the annual calendar was framed with the consultation of all the stakeholders. However, it is to mention that due to the constant curfew and strikes in the valley, most of the activities could not be executed. Yet the activities which were completed are listed below:

- Forms for admission to 1st year were issued in the first week of February
- Entrance test for admission to courses like BCA, IT, BBA, MCMP?VP Biotech & IFF conducted in the first week of March
- Declaration of Entrance Results on the 15th of March
- Admission for 2nd and 3rd years started from 10th March
- Annual Staff Meeting was held on 5th March
- Commencement of Class work for first year from 10th March and for 2nd and 3rd year from 25th March.

**Important days which were celebrated in the College are:**

- College Fresher's Day
- International Women's Day



- World Labour Day
- International Red Cross Day
- Teachers Day

### Seminars and workshops organized

- ✓ **Important sports events in the College**
- ✓ Road Race
- ✓ Cycle race
- ✓ Tug of war
- ✓ **Important events in the college**
- ✓ Plantation Drive
- ✓ Blood Donation Camp
- ✓ Campus cleaning Drive
- ✓ World No Tobacco Day
- ✓ Subject Tours
- ✓ Environment week celebrations

### **Invited lectures**

The college a tradition of inviting eminent Personalities of national and international repute from the field of world economics, politics, media and journalism, literature, entrepreneurial world, scientists and psychologists are invited to expose our students to the competitive world.

**1. Commandant Dalip Singh Ambesh.** Commandant 52 Bn., RR. '*Civic Action Plan*'. March 18<sup>th</sup> 2010.

**2. David Devdas.** A noted journalist delivered a talk on "Different Identities of J&K" on 30<sup>th</sup> May, 2010.

The year 2010 witnessed a sudden outbreak of political unrest. Due to which a lot of college activities were hampered. The college could not organize proposed workshops, invited lectures, conferences etc.





**Conferences, workshops, publications etc. 2010:**

1. Mr. M.S. Khan Associate Professor Chemistry Attended Refresher Course in Chemistry at ASC, Jammu University Chandigarh from 04-01-2010-25-01-2010.
2. Dr. Shabana Arjumand, Assistant Professor IFF inter disciplinary Refresher Course in Basic Sciences, organized by ASC, University of Kashmir from 14-12-2009- 06-01-2010.
3. Dr. Hilal Ahmad Lone, Assistant professor Botany attended 51<sup>st</sup> General Orientation Course organized by ASC, University of Kashmir from 11-01-2010-17-02-2010.
4. Mrs. Rabia Rasool attended 10 ten days workshop on “Quantitative Techniques in Economics” organized by P.G. Department of Economics, University of Kashmir.

**Publications during the Year 2010:**

1. Dr. Shabana Arjumand published the book titled “a textbook of aqua-culture marine and fresh water” and “ac complete guide for aquarium keeping” based on B.Sc course.(IFF curriculum).
2. Dr. Shabana Arjumand published two research papers entitled “a journey river Jehlum and its fishing activities in Kashmir, J&K.” and “Preliminary survey on the status of aquatic bio-diversity of river Jehlum in relation to certain abiotic parameters” in Journal of Fishing Chimes, vol: 419, 243.
3. Dr. Syed Murtaza Geelani published a research paper entitled “Quality improvement of teachers training in higher education”.
4. Dr. Syed Murtaza Geelani also published a book entitled “Principles of Education for B.A 1<sup>st</sup> Year curriculum.
5. Ms. Nazia Khursheed, H.O.D Deptt. Of Biotechnology published a research paper entitled “Role of opiod system in regulation of cell proliferation”.
6. Ms. Hameeda, Assistant Professor Physics published a research paper entitled “Fluctuations in non point mass galaxy distributions”.*International journal of Astro-Physics and Space Science.*
7. Dr. Irfan Rashid Assistant Professor Botany published a paper entitled “Does carbon addition to soil counteract disturbance-promoted alien plant invasions”.*International journal of Tropical Ecology;51(2S) 339-345.*
8. Mr. Satwant Singh Astt. Professor in Punjabi two articles in a book “Sahit Chintan” edited by Ichpal Singh ,Ex. Editor Sheeraza Punjabi, Academy of Art, Culture and language J&K. and a paper “A critical analysis of novel Parbat vasi” in Journal of Preet Lari and “Punjabi novel kasarvekhan” in Journal of Sikh Sandesh.

**Conferences Attended by Faculty During the Year 2010;**

9. Dr.Irfan Rashid Assistant Professor Botany presented paper entitled “Plasticity facilitates anthemis cotula to invade diverse habitats” in 2<sup>nd</sup> Asian Pacific weed





science society conference from March, 08 to Mar, 12, 2010 held at Lahore Pakistan.

10. Dr. Irfan Rashid Assistant Professor Botany presented papers entitled “Catalogue of forest invaders of the Kashmir Himalaya” and “Are mountains immune to invasions” in international GMBA diversitas conference held in Chandolin, Switzerland from 27<sup>th</sup> to 30<sup>th</sup> July, 2010

2.6 Innovative processes adopted by the institution in Teaching and Learning:

*This year the academic activities were immensely disturbed due to the political stir in the valley. The curfew like situation prevailed for months together starting from June, 2010. Therefore, the institution used the online resources to reach to the students. The assignments were given, in which the topics were distributed among students. The assignments were later discussed by the students in the teacher’s presence, thus covering major areas of the syllabi. The innovative method yielded good results in terms of the completion of the syllabi.*

2.7. Total No. of actual teaching days during this academic year 85

2.9 No. of faculty members involved in curriculum Restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

The institution encourages its teachers to undertake periodic review of the curriculum offered by the affiliating university, compare it with the curriculum offered by universities of repute and prepare a feedback for the university.

Some of the members of the faculty have been associated with the modernization of the course and curriculum as members of board of studies for various Departments/ Subjects:-

S.No	Name of the Faculty	Subject/Department represented at BOS
1.	Prof. Naseer Geelani	Mathematics
2.	Prof. H.S Bali	Zoology, Biotechnology
3.	ZaffarShahdad Khan	Botany

2.10 Average percentage of attendance of students: 64%

2.11 Course/Programme wise distribution of pass percentage :( previous Year: 2009)

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
P.G Maths	66	-	51%	38%	7.15%	100%
B.A/ B.Sc./ B.Com/ MCVP/ MCMP. 1 <sup>st</sup> Year	1263	-	6.80%	25%	63%	45%
2 <sup>nd</sup> Year	860	-	6.80%	40.50%	55%	75%
3 <sup>rd</sup> Year	787	-	19%	31%	38%	89%
Total	2910					65.7%

**B.G.1<sup>st</sup>Year 2010**

Title of the Programme	Total no. of students appeared	Division				
		Distinction	I	II	III	Pass%
B.A	614	-	25	141	188	48.53
B.Sc	232	-	12	67	11	64.22
B.Com	151		08	32	25	66.22
B.C.A	68	-	N.A	N.A	N.A	77.94
B.B.A	29	-	N.A	N.A	N.A	89.65
MCMP	19	-	N.A	N.A	N.A	89.47

**B.G.2<sup>nd</sup>Year**

Title of the Programme	Total no. of students appeared	Division				
		Distn.	I	II	III	Pass%
B.A	536	-	66	270	168	64.17
B.Sc	138	-	47	71	2	86.23
B.Com	107		2	35	21	91.58
B.C.A	66	-				79.03
B.B.A	32	-				80.20
MCMP	19	-				100

**B.G.3<sup>rd</sup> Year**

Title of the Programme	Total no. of students appeared	Division				
		Distinction	I	II	III	Pass %
B.A	568	-	18	157	237	70.76
B.Sc	126	-	54	66	01	74.60
B.Com	67	-	7	27	4	92.53
B.C.A	58	-	29	40	2	94.82
B.B.A	15	-				97.00
MCMP	19	-	11	6	-	100

**2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:**

IQAC of the college hold fortnight meetings with all the departments and evaluate the different aspect of teaching and learning. In these meetings the general points which are Syllabus status, Assignment and class test schedule Departmental calendar and time table, Schedule of assignments and class test, Attendance records and maintenance of attendance registers are discussed and evaluated.





2.13 Initiatives undertaken towards faculty development:

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	05 (Staff Deputed to other institutions)
UGC - Faculty Improvement Programme	01 (Ms.Tahira Sajid, Astd. Professor Urdu)
HRD programmes	10 (Computer Science Department).
Orientation programmes	02 (Staff deputed to different institutions of higher learning)
Faculty exchange programme	00
Staff training conducted by the university	05
Staff training conducted by other institutions	01
Summer / Winter schools, Workshops, etc.	12

2.14. Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	05	03	Nil	Nil
Technical Staff	07	45	10	35

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

*The institution as such has not a recognized research centre; however the faculty is involved in the research at individual level in various departments and in collaboration with some universities and research centres. The teachers are deputed of and on to various conferences seminars and symposia to various institutions in and outside the state to boost their teaching skills and make their teaching process more innovative. The institution has a research committee to monitor and address the issues of research. The committee is comprised of a convener and five members under the patronage of Head of the institution*

3.2. Details regarding major projects: Nil

3.3. Details regarding minor projects: Nil

Research funds sanctioned and received from various funding agencies, industry and other organisations: Nil

3.21No. of students Participated in NSS events:

- University Level: 04
- State Level: 03



3.22 No. of students participated in NCC events:

- University Level: **05**
- State Level: **15**
- National level: **31**

3.23 No. of Awards won in NSS

- University Level: **01**
- State Level: **01**

3.24 No. Of Awards won in NCC:

- University Level: **01**
- State Level: **01**
- National level: **01**

3.25 No. of Extension activities organized

- NCC: **01**
- NSS: **04**

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

**College adopted a village for its socio-economic transformation**

#### **4. Infrastructure and Learning Resources**

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	211 Kanals, 13 Marlas		State Govt.	211 Kanals, 13 marlas
Class rooms	23		State Govt.	24
Laboratories	15+02(Museum)		UGC, J&K Govt.	22
Seminar Halls	04	Nil	UGC, J&K Govt.	04
Museums	02	Nil	J&K Govt.	02
No. of important equipments purchased (≥ 1-0 lakh) during the current year.			DST, UGC, J&K Govt.	
Value of the equipment purchased during the year (Rs. in Lakhs)		56.50	DST, UGC, J&K Govt.	56.50
Others	00	00	00	00

4.2 Computerization of administration and library



4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Total Value
Text Books	52705	713439	1000	387540	54369	1100979
Reference Books			364			
e-Books						
Journals			16			
e-Journals			Nil			
Digital Database			Nil			
CD & Video			150			
Others (specify)						

4.4. Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	80	02	03	01	01	00	08	
Added	20	01	10	01	02	01	03	
Total	100	03	13	01	03	01	11	

4.5 Computer, Internet access, training to teachers and students and any other programme for technology up gradation (Networking, e-Governance etc.)

4.6 Amount spent on maintenance in lakhs:

i) ICT

**0.46 Lakhs**

ii) Campus Infrastructure and facilities

**9.70 Lakhs**

iii) Equipments

**1.39 Lakhs**

iv) Others

**2.95 Lakhs**

**Total :**

**14.40 lakh**

**5. Student Support and Progression**

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

*IQAC personally contacts the pass out students to know their progression. Usually the students who get selected in the affiliating university get easily contacted. The students who get admission to national and international universities are difficult to locate. Yet IQAC proposes to develop a link on the college website for the registration of the pass outs to the College Alumni Page.*



5.2 Efforts made by the institution for tracking the progression

The college uses its website and the facebook page to keep track of all the students who either join universities for further studies or enter the job market. The website allows the pass outs to register as college alumni and furnish the fresh information regarding their academic and professional achievements. Besides this they are required to furnish their contact details as well, so that as and when the Institution needs to contact them, they can be contacted.

5.3 (a) Total Number of students

UG	PG	Ph. D	Others
2759	66	00	00
Gender		No.	%age
Men		2685	97.31
Women		140	5.074

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
2162			802		2964	2142			687		2829

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

*Remedial coaching was organized for 300 students belonging to SC/ST/OBC and PH categories for the P.G Entrance examinations in different streams in the college. Out of total 300 beneficiaries, 41 qualified for the P.G courses in the affiliating university.*

No. of students beneficiaries

**300**

5.5 Students Activities

5.5.1 No. of students participated in Sports, Games and other events

- State/ University level: **60**
- No. of students participated in cultural events: **15**

5.5.2 No. of medals /awards won by students in Sports, Games and other events:

Sports : State/ University level= **02**



1. Bushra Umer and Asma Riyaz of B.Sc 3<sup>rd</sup> Year secured 2<sup>nd</sup> and 3<sup>rd</sup> position respectively in an inter college debate held at Govt. Degree College for women, Baramulla on 7<sup>th</sup> June, 2010.
2. Waheed Ahmad B.Sc 3<sup>rd</sup> year was awarded 1<sup>st</sup> consolation prize at S.P college Srinagar on the eve world environment day in inter-college symposium on 12-06-2010.

5.6 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	184	Rs.204500
Financial support from government	170	Rs. 889500
Financial support from other sources	00	Nil
Number of students who received International/ National recognitions	Nil	Nil
Total	354	

**Criterion - VI**

**6. Governance, Leadership and Management**

6.1 State the Vision and Mission of the institution

**Vision:**

- ✓ To be a preeminent college for learning, research and extension.
- ✓ To be an instrument of change for peace, progress and prosperity for all.

**Mission:**

- ✓ To develop competent human resource through quality education and skill training to meet the demands of the market at local, national and international levels.
- ✓ To provide innovative educated environment, opportunities that enable the individuals, communities and the nation to grow, thrive and prosper.
- ✓ Design programs to help students identify educational and career goals and develop skills to achieve intellectual and personal goal.
- ✓ Encourage creativity, innovation and risk taking and prepare students for entrepreneurial enterprise.
- ✓ To inculcate values of honesty, truthfulness, tolerance and brotherhood



6.2 Does the Institution has a management Information System **No**

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

As mentioned above, the faculty members of the college participate in the curriculum development at the affiliating university by being members of Board of Studies and other curriculum development programmes.

6.3.2 Teaching and Learning

Teaching learning is interactive and student centric.

6.3.3 Examination and Evaluation

Examinations and evaluation are done by the affiliating university.

6.3.4 Research and Development

*The institution proposes to constitute a research committee to monitor and address the issues of research.*

6.3.5 Library, ICT and physical infrastructure / instrumentation

*The institution is eager to equip the faculty with modern ICT tools to enrich teaching learning process.*

6.3.6 Human Resource Management

**HR management is handled by the department of Higher Education, Govt. of Jammu and Kashmir.**

6.3.7 Faculty and Staff recruitment

*The faculty is recruited by the State Public services Commission. However, the recommendations had been forwarded to the administrative department for the provision of the staff.*

6.4 Total corpus fund generated **Rs. 0.50 Lakh**

6.5 Whether annual financial audit has been done: **No**

6.6 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic		College Accounts Section.	Yes	College Accounts Section
Administrative	Yes	Accountant General.		





6.7 Activities and support from the Parent - Teacher Association

*A parent teacher meeting is convened twice in an academic year, in which the association discuss and resolve the issues and problems related to the students. The recommendations put forth by the association is approved and followed.*

6.8 Development programmes for support staff

*Various skill development courses are organized from time to time for the support staff of the laboratories and the staff of the establishment section on monthly basis.*

6.9 Initiatives taken by the institution to make the campus eco-friendly

*The landscape development committee, the NSS units, in collaboration with the department of Botany and EVS organize cleaning drives on regular basis. The programmes are organized in collaboration with the Department of Social Forestry and other NGO's to keep the campus eco-friendly.*

6.10 Contribution to environmental awareness / protection

*The college organizes different environment awareness programmes in general and on the eve of Environment Week in particular. The plantation drives, awareness programmes, painting competitions, flower collection, campus cleaning, extension lectures and a host of events to spread mass awareness among students and the community.*



**Annexure I**

S.No	Activity	Organising Committee/ Department	Day/Week
1.	Issue of Forms for admission	Admission Section	3 <sup>rd</sup> week of feb.
2.	Entrance test for admission to courses like BCA, IT, BBA, MCMP/MCVP Biotech & IFF section	Admission Section	1 <sup>st</sup> Week of March
3.	Career Counselling Lecture.	Govt College Baramulla in collaboration with 46 RR Indian Army.	15 <sup>th</sup> March
4.	Declaration of Entrance Results	Examination section	3 <sup>rd</sup> Week Of March.
5.	Admission for 2 <sup>nd</sup> and 3 <sup>rd</sup> years	Admission Section	3 <sup>rd</sup> Week Of March.
6.	Annual Staff Meeting	Academic Council	4 <sup>th</sup> Week Of March.
7.	Commencement of Class work 1 <sup>st</sup> year 2 <sup>nd</sup> year 3 <sup>rd</sup> year		1 <sup>st</sup> week of April
8.	International Women's Day Celebration	NSS	March 8 <sup>th</sup>
9.	World arbour day	Department of Botany in collaboration with J&KBank	March 21 <sup>st</sup>
10.	NSS Desert Safari Adventure Camp	National Level Desert safari Camp- Jaisalmer (Rajasthan)	15 <sup>TH</sup> March – 22 <sup>nd</sup> March.
11.	Scholarship Awareness Campaign	Scholarship Committee in collaboration with JK Career Guidance Cell	April 25 <sup>th</sup>
12.	Fresher's Day	College	April 28 <sup>th</sup>
13.	Road Race	College Sports Committee	May 18 <sup>th</sup>
14.	Cycle race	College Sports Committee	13 <sup>th</sup> May.
15.	Tug of war	Sports Committee	15 <sup>th</sup> June
<b>Invited lecturers</b>			
16.	Commandant Dalip Singh Ambesh	Civic Action Plan	18 <sup>th</sup> March
17.	David Devdas	Talk on "Different Identities of J&K"	May 30 <sup>th</sup>

**Note:** The calendar for the academic session 2010 got hampered because of the unrest in the valley in the month of June, 2010 which resulted into the continuous curfew imposed by the state government in order to restore Law and Order Situation.

Coordinator IQAC

**A. M. Chalkoo** (Assistant Professor Botany)

Chairperson, IQAC

**Prof. Mushtaq Ahmad Wani** (Principal)



**Abbreviations:**

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

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